

Dear Members,

At the PTO meeting on June 3rd, the PTO will vote on Officers for the school year. As members of the Marlborough PTO, you are both encouraged and entitled to nominate the officers for the upcoming school year. It is only by your involvement that the PTO can be a vital organization, making a real difference in the educational lives of our children. We need your input.

According to the By-Laws and Guidelines, a Nominating Committee has been formed to solicit nominations for President, Vice-President, Secretary, and Treasurer. Nominations are open to all members, and each board position will be shared between two individuals. Officers serve a term of one year, assuming those duties at the close of the June meeting.

Descriptions of the offices are detailed in the PTO By-Laws and Guidelines. You may contact any member of the nominating committee or a present officer to request a copy of the PTO By-Laws and Guidelines.

The Nominating Committee will accept nominations in writing until June 1. You can either give the nomination to any member of the committee or place it in the PTO box in the school office. Nominations will be accepted from the floor at the June PTO meeting, with written consent provided by the nominee.

Sincerely,  
Nominating Committee Chairperson

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Please return to a Nominating Committee Member or place in the PTO box located in the school office.

I nominate:

NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_

For the Office of (please circle one):

**President   Vice-President   Secretary   Treasurer**

Nominee Consent: \_\_\_\_\_